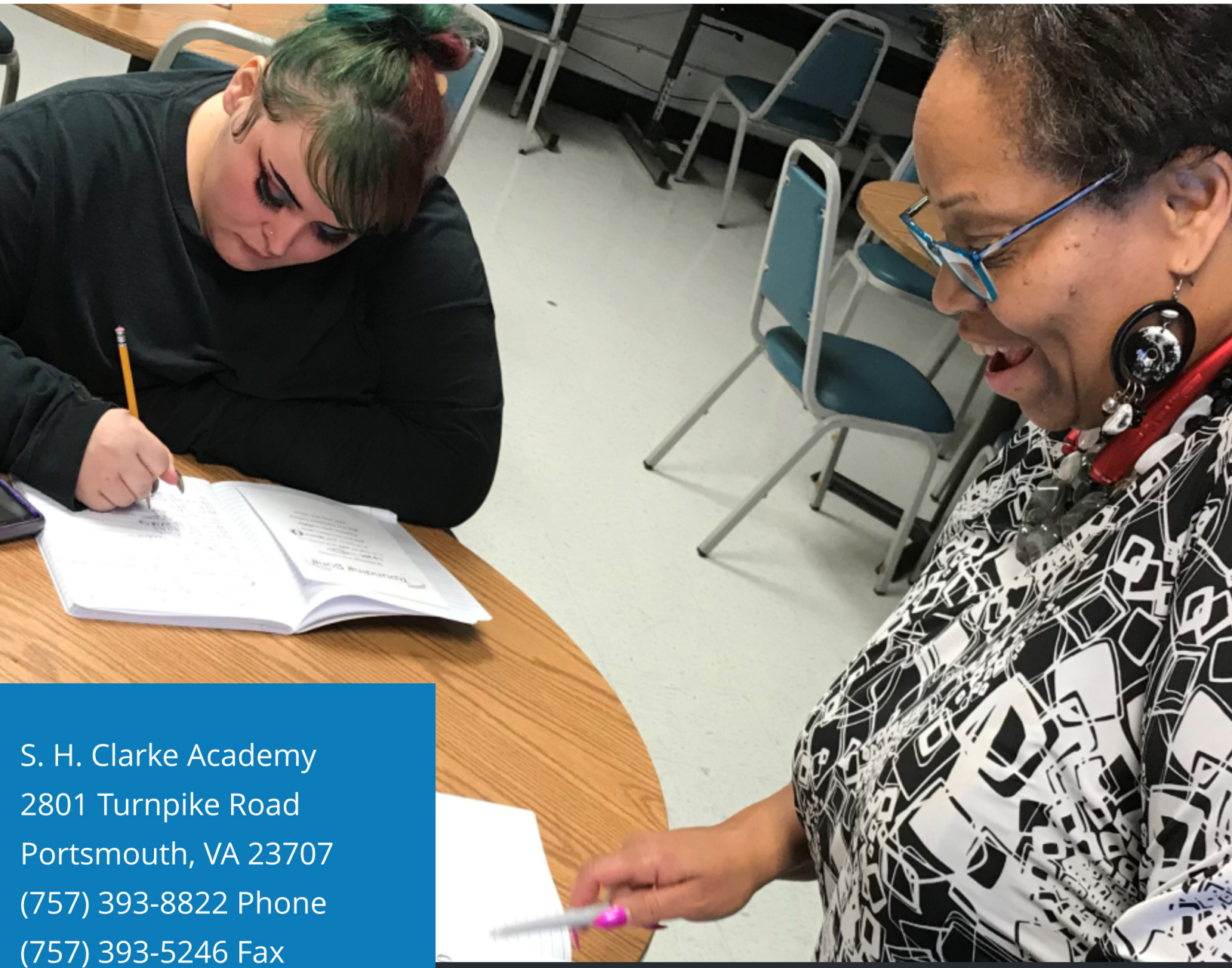
Portsmouth Public Schools
Adult and Continuing Education



S. H. Clarke Academy
2801 Turnpike Road
Portsmouth, VA 23707
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2023-2024 Program Catalog

http://adulted.ppsk12.us/

PORTSMOUTH PUBLIC SCHOOLS
SHINING BRIGHTER TOGETHER

PORTSMOUTH PUBLIC SCHOOLS
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Office of Adult Education and Literacy in Virginia

MISSION

The mission of the Office of Adult Education and Literacy (OAEL) is to provide leadership and assistance to adult education and literacy programs with the purpose of raising the literacy levels of Virginia adults and out-of-school youth who do not have a high school credential.

GOALS

To achieve this mission, OAEL has set the following broad goals:

- Raise the performance levels of adult education programs funded by OAEL.
- Increase the number of GED® credentials and adult high school diplomas awarded in Virginia.
- Increase efficiency, promote professionalism, and provide high quality customer service to all constituencies served.
- Strengthen and expand collaborative relationships between adult education programs and mandated partners within Virginia's workforce development system and contribute to the transition of adults to employment and/or post-secondary education.
- Contribute to the development of Virginia's workforce and, as a result, to the economic development of the Commonwealth.

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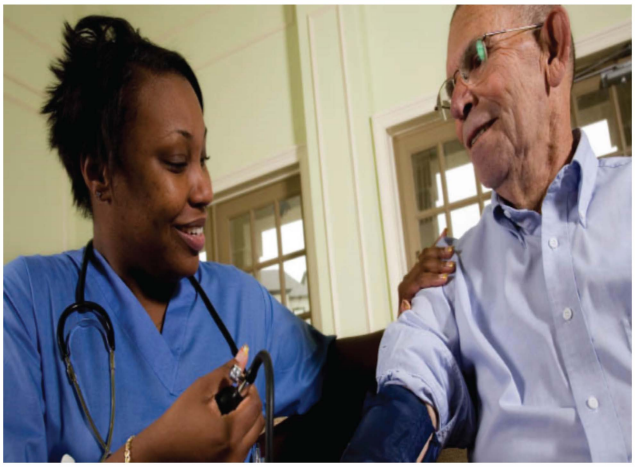
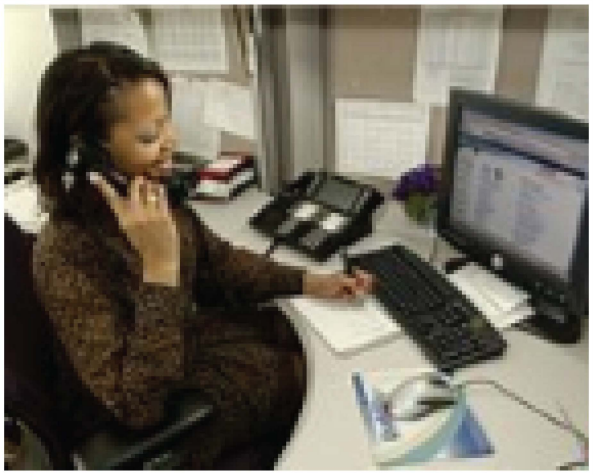
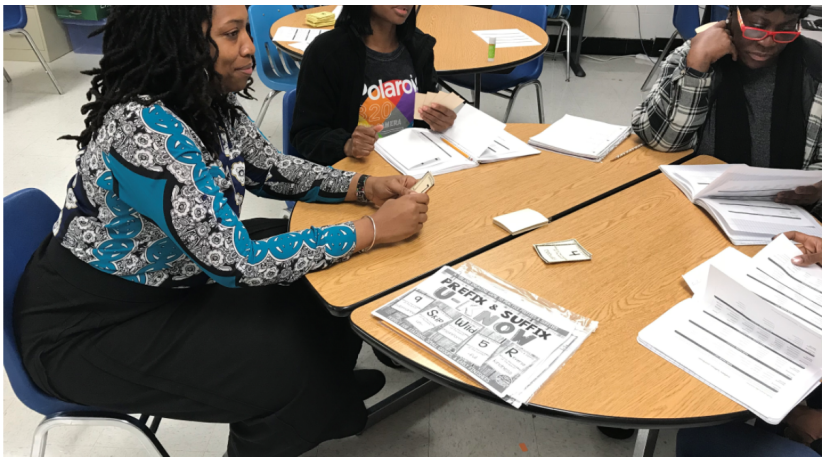




Did you know?

Adult education providers teach academic and employability skills that lead to higher wages, transition learners to further education and training, increase learners' English language proficiency, and help parents become more involved in their children's education.



Industries / Workers / Learners	Average Hourly Wage Range in Virginia	Projected Number of Positions in Virginia by 2024
Accommodations and Food Services	$11.35	31,290
Construction	$21.45	22,760
Education	$27.79	43,378
Health Care and Social Assistance	$15.17	97,087
Information Technology	$48.47	70,701
Retail Trade	$19.07	29,162

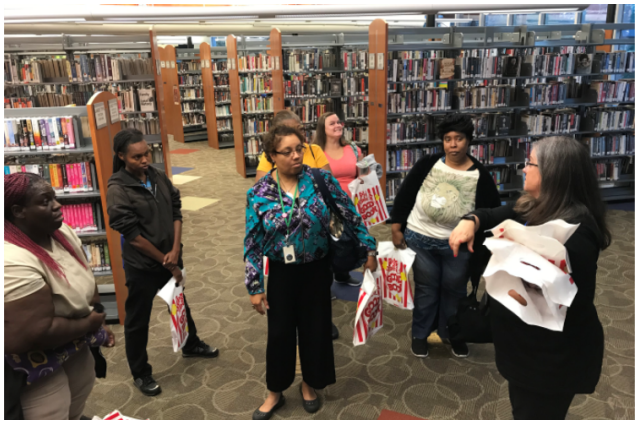
Better Opportunities!

Workers with a high school diploma or GED® credential can earn on average $9,000 more per year than those without and workers with an occupational credential can earn even more.

Our students are...

WORKERS - more than 50 percent of our students report being employed when they enroll, gaining additional skills and valued credentials to put to use immediately.

LIFELONG LEARNERS - participating in certification and training programs during and after leaving our program and enrolling in post-secondary education programs of interest.



What's Offered?

- GED/HSE Prep Class
- National External Diploma Program (NEDP)
- Adult Basic Education (ABE)
- English Language Learners (ELL)
- College & Career Readiness Tutoring
- Test for Adult Basic Education (TABE)

General Equivalency Diploma (GED)/High School Equivalency (HSE) Preparation Class

Students can learn how to obtain a HSE credential, explore careers, improve/obtain job skills that will help them obtain better employment and/or have a greater chance of being promoted within their current positions.

Adult Education staff are also available to help students refresh reading, language, and math skills prior to testing.

To qualify for a Virginia GED® Certificate, a score of 145 or better is needed on each subject area test. The following scores determine an examinee's performance level:

- 145-164: Pass/High School Equivalency
- 165-174: Pass/College Ready
- 175-200: Pass/College Ready + Credit

The GED® test covers 4 subjects: Math, Science, Social Studies, and Reasoning Through Language Arts. Students must schedule to take these tests in our official PearsonVue Testing Lab.

Millions of people have passed the GED® test and gone on to college and better jobs. You can be one of them. We will help you every step of the way.

PORTSMOUTH PUBLIC SCHOOLS

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ADULT & CONTINUING EDUCATION 2023-2024

Adult Education and English Language Learner Classes!

Monday through Thursday - 9:00 a.m. - 8:00 p.m.

Classes held September 18, 2023 - May 16, 2024!

- S.H. Clarke Academy (T-TH, 9-12 pm; 5-8 pm)
- Monumental United Methodist Church (M/T, 9-12 pm)
- New Bethel Baptist Church (W/TH, 9-12 pm)
- Virginia Career Works, Portsmouth (T/TH, 9-12 am)

Call our office for further information at (757) 393-8822.

Region 20 Adult and Continuing Education

Taking steps toward a brighter future

PORTSMOUTH PUBLIC SCHOOLS

SHINING BRIGHTER TOGETHER

OFFICE OF ADULT & CONTINUING EDUCATION
2023-24

Class Locations:

S.H. Clarke Academy
Main Campus
2801 Turnpike Road
Portsmouth, VA 23707
Phone: (757) 393-8822
T-TH, 9-12 pm; 5-8 pm

Monumental United Methodist Church
450 Dinwiddie Street
Portsmouth, VA 23704
M/T, 9-12 pm

New Bethel Baptist Church
4212 Greenwood Drive
Portsmouth, VA 23701
W/TH, 9-12 pm

TCC Skilled Trades Academy
Integrated Education & Training
3303 Airline Blvd.
Portsmouth, VA 23701
(757) 822-2116
**Based upon TCC class schedules*
Dates/Times TBD

Virginia Career Works
4010-C Victory Blvd.
Portsmouth, VA 23701
T/TH, 1-3 pm

Service Partners:

Portsmouth Reads
Adult Literacy Assistance
(757) 393-8822
**Upon request or PPS staff recommendation*

Portsmouth@Work
Certification, Training & Employment
200 High Street, Suite 201
Portsmouth, VA 23704
(757) 393-8832
**Based upon training class sessions*

TCC Skilled Trades Academy
Workforce Training
3303 Airline Blvd.
Portsmouth, VA 23701
(757) 822-2116
**Based upon TCC class schedules*

National External Diploma Program (NEDP)

The NEDP is a hands-on learning program that assesses the high school level skills of adults and out-of-school youth. The NEDP evaluates reading, writing, math, and workforce readiness skills with real-world relevance.

- Assesses high school-level skills awarding a traditional diploma so graduates can meet their academic and career goals.
- Designed for self-directed out-of-school youth and adults with life and work experiences and a general familiarity with the computer.
- Offers flexible scheduling and confidentiality.
- Includes tasks for in-demand career and lifelong learning experiences in Financial Literacy, Health Literacy, Civic Literacy, Geography, History, Science, and 21st Century Workplace Readiness Skills.
- Evaluates skills based on the Common Core College and Career Readiness Standards.

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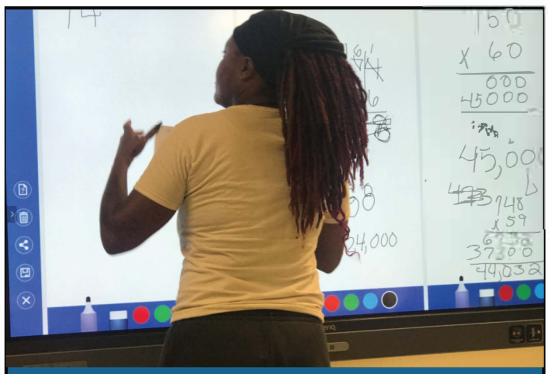


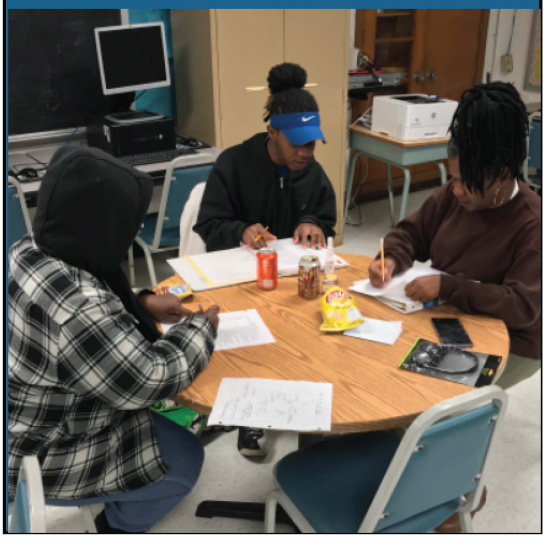
College & Career Readiness Skills Lab Tutoring

Classes are designed to reinforce daily instructional practices, expose students to career pathways, and provide basic technology skills and training.

Interested in one or more of our programs? Please call our office at (757) 393-8822 for information on taking a Locator and the Test for Adult Basic Education (TABE) in person or remotely.

Office Hours:

Monday through Thursday
8:00 a.m. - 4:00 p.m.
Friday
7:00 a.m. - 3:00 p.m.



English Language Learners (ELL)

Classes are designed to educate students with the skills and competencies necessary for oral and written proficiency in the English language. Language barriers must be removed through communication, connections, comparison and communities. The result is a student who is capable of becoming a productive citizen in the emerging global community and society.

Enrolled students will use "Stand Out" and other approved distance learning curriculum throughout the program year. Stand Out is a six-level, standards-based ESL series for adult education with a proven track record of successful results. The new edition of Stand Out, continues to provide students with the foundations and tools needed to achieve success in life, college, and career.

DISTANCE EDUCATION

"With the growing popularity in e-learning, it occurred to me that the e should mean more than electronic. If we are going to call it e-learning, shouldn't it be effective, efficient, and engaging?"

~ M David Merrill, First Principles of Instruction

Community Partnerships

Education and literacy are pivotal to a better quality of life. According to the 2013-2017 American Community Survey, over 700,000 adults do not have a high school diploma or high school credential, and many more lack literacy in key areas such as math or business skills.

To serve these populations, the Virginia Department of Education (VDOE) supports adult education and literacy primarily by funding and supporting the programs at the local level. Each of the 22 regional programs led by a program manager, provides adult education services to cities and counties in the region. Adult English literacy and civics education programs are funded in local areas with large populations of English language learners.

VIRGINIA DEPARTMENT OF EDUCATION

VIRGINIA IS FOR LEARNERS

HAMPTONROADS WORKFORCECOUNCIL COVID-19 Recovery
OUR COMMITMENT TO BUILDING A RESILIENT WORKFORCE

Portsmouth Reads Adult Literacy (PRAL)

VIRGINIA DEPARTMENT OF SOCIAL SERVICES

NextGen PATHWAYS

A PROUD PARTNER OF VIRGINIA CAREER WORKS

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2023-24 Adult Student Profile Document (ASPD)

Please provide the information below. *All items with an asterisk (*) are required.* ***INTAKE DATE:** *(mm/dd/yyyy)* _____

Contact Information

*Last Name: _____ *First Name: _____ Middle Name/Initial: _____

*Mailing Address: _____ *City: _____ *State: _____ *Zip: _____

County of Residence: _____ Country of Origin: _____ Social Security Number: _____

Best phone number to reach you: _____ Is this a cell number? ☐ Yes ☐ No If Yes, may we text you? ☐ Yes ☐ No

Best time to reach you: _____ Email Address: _____

Demographic Information (Age, Gender, Ethnicity and Race)

*Date of Birth: *(mm/dd/yyyy)* _____ If you are under 18 years old, have you been released from compulsory attendance? ☐ Yes ☐ No

*Gender: *(Select One)* ☐ Female ☐ Male Preferred Identification: _____

*Are you Hispanic? ☐ Yes ☐ No

*Which best represents your racial origin? *(Select all that apply)* ☐ American Indian/Alaska Native ☐ Asian ☐ Black/African American ☐ Native Hawaiian/Other Pacific Islander ☐ White

Emergency Contact

Name of Contact Person: _____ Telephone: _____ Relationship: _____

Educational Attainment

*Education: *(Select One)* ☐ U.S.-based Schooling ☐ Non U.S.-based Schooling

*Highest level of school completed or degree attained: *(Select One)*

☐ Grades 1-5 (Last Grade completed ____) ☐ HS diploma/alternate credential ☐ College/Professional Degree

☐ Grades 6-8 (Last Grade completed ____) ☐ High school equivalency ☐ No Schooling ☐ Unknown

☐ Grades 9-12 - No Diploma (Last Grade completed ____) ☐ HS diploma/equivalency and Some college (no degree)

How did you hear about this adult education program? *(Select all that apply)*

☐ Billboard ☐ Family Member/Friend ☐ Printed card/Flyer ☐ Social media

☐ Child's school ☐ I am a returning student ☐ Newspaper/Magazine Ad ☐ Text message/Email

☐ Church ☐ Internet search ☐ Television Ad ☐ VA Career Works Portal

☐ Community College ☐ One-stop Center ☐ Radio Ad ☐ Other: _____

Non-Title II WIOA Program Enrollment *(Select all that apply)*

Are you currently enrolled in any of the following? ☐ VA Career Works (Title I) ☐ VEC (Title III) ☐ DARS/DBVI (Title IV)

Employment Status

*What is your employment status at date of this intake? *(Select one)*

☐ Employed ☐ Employed ***(But received notice that employment is ending or separation from military is pending)***

☐ Unemployed for 27 or more weeks ☐ Unemployed for less than 27 weeks ☐ Not in the labor force (not looking for a job)

Employment Barriers

*Do you have any employment barriers? *(Select all that apply)*

☐ I have a disability ☐ I have no fixed address ☐ I am a migrant or seasonal farmworker

☐ I am an ex-offender ☐ I am a single parent ☐ I am or used to be in the foster care system

☐ I have a low income ☐ I am a displaced homemaker ☐ I have less than two years of TANF lifetime eligibility

☐ None of the barriers indicated applies to me

VA High School Equivalency Testing

*Have you taken the GED® test? ☐ Yes ☐ No

*Do you plan to take the GED® test in the next 12 months? ☐ Yes ☐ No

*Are you enrolling to take advantage of the free test initiative promoted on GED.com? ☐ Yes ☐ No

Release of Student Information Consent

I give consent to _____ (name of adult education provider) to release my directory information to workforce agencies at my local Virginia Career Works to determine if I qualify for additional workforce assistance, including occupation-specific training. The signed consent expires at the end of the program year.

Signature: _____ **Date:** _____

Local Use Only

*Student Program Type: *(Select One)* ☐ ABE ☐ ASE ☐ ELA ☐ IELCE

Program Participation: *(Select all that apply)* ☐ IET ☐ Family Literacy ☐ Workplace Adult Education & Literacy ☐ Correctional Facility ☐ Community Correctional Program ☐ Other Institutional Setting

*Federal Funding Source: *(Select One)* ☐ AEFLA (Title II, Sec. 231) ☐ C&I (Title II, Sec. 225) ☐ IELCE (Title II, Sec. 243)

State Funding Source: *(Select one if applicable)* ☐ GAE ☐ PIVA ☐ Race to GED® ☐ Local Match

REGION 20 LOCALITIES

Chesapeake
369 Battlefield Blvd S.
Chesapeake, VA 23322
Phone: 757-482-5680
cpschools.com/adult-education

Franklin
Franklin High School
310 Crescent Drive
Franklin, VA 23851
Phone: 757 556-3321
www.fcpsva.org

Isle of Wight
820 W Main St.,
Smithfield, VA 23430
Phone: (757) 357-4393
www.iwcs.k12.va.us

Norfolk
800 E. City Hall Avenue
Norfolk, VA 23510
Phone: 757-670-3945
www.npsk12.com

Portsmouth
801 Crawford Street,
Portsmouth, VA 23704
Phone: 757-393-8751
adulted.ppsk12.us

Southampton
23450 Southampton Parkway
Courtland, VA 23837
(757) 653-9170
www.southampton.k12.va.us

Suffolk
4169 Pruden Boulevard
Suffolk, VA 23434
Phone: 757-923-5254
ccap.spsk12.net

Virginia Beach
5100 Cleveland Street
Virginia Beach, VA 23462
Phone: 757-482-5680
https://adultlearning.vbschools.com/

Region 20 Adult and Continuing Education

Taking steps toward a brighter future

RESOURCES

- Hampton Roads Workforce Council
- Hampton Roads Veterans Employment Center
- Franklin Workforce Development Center
- Norfolk Workforce Development Center
- Suffolk Workforce Development Center
- VA Employment Commission
- VA Department of Education Regional Programs
- VA Career Works
- DARS– VA Department for Aging and Rehabilitative Services
- STOP, Inc.
- VA Department of Social Services
- City of Portsmouth Department of Social Services
- GED Testing Service/PearsonVue
- Region 20 Adult and Continuing Education Programs
- Portsmouth Reads

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